



## Board of Trustees Meeting Agenda December 4, 2023 – 6:30 pm

<https://us06web.zoom.us/j/98119491580?pwd=VnBUajNIOVBHUTY0RmJzbitjWTVMdz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: pavirtual

### 1. Meeting Opening

#### A. Call to order

The public meeting was called to order at \_\_\_\_\_ by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor D. Valentine, Sr.			
Ms. Stephanie Hamel			

#### D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			

Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

## 2. Public Comment (Agenda Items Only)

## 3. Reports to the Board

**A. Finance, IT, & OPS** (Melissa Paris, Chief Financial Officer)

**B. Teaching, Learning, and Family Support** (Dr. Shaika, Chief Academic Officer)

**C. Human Resources, Marketing, and Enrollment** (Sheik Meah, for Chief Human Resources & Marketing Officer)

**D. Public Affairs & Accountability** (Doug Wessels, Director of Public Affairs & Accountability)

**E. Diversity, Equity and Inclusion** (Vicki Andrews-Gilmore, Director of Diversity, Equity, and Inclusion)

**F. CEO's report** (Dr. Debra Heath-Thornton, Chief Executive Officer )

## 4. Governance Committee

### A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: August 21, 2023 and October 21, 2023.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

### B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies:

MM: SM: Action:

- Evaluation & Reevaluation Policy #2403
- Disciplinary Exclusions of Special Education Students Policy #2406
- Educational Assessment Policy #2601
- Employee Responsibility for Student Welfare Policy #4102

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

## 5. Finance Committee

### A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through \_\_\_\_\_, 2023.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

## 6. Human Resources Committee

### A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from August 16th through November 16th of 2023.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

## 7. Other Action Items

### **A. Approval of the 2024-25 Student Handbook and Code of Conduct**

Be it resolved that the Board of Trustees hereby approves the 2024-2025 Student Handbook and Code of Conduct.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

### **B. Approval of the 2024-2025 Academic, Staff and Board of Trustees Meeting Calendars**

Be it resolved that the Board of Trustees hereby approves the 2024-2025 Academic, Staff and Board of Trustees calendars.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

Ms.Stephanie Hamel			
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### **C. Approval of Resolution Regarding Confidential Settlement Agreement and Release**

Be it resolved that the Board of Trustees hereby approves the Resolution regarding the Confidential Settlement Agreement and Release in the matter of File No.319-22.

MM: SM: Action

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms.Stephanie Hamel			

### **D. Approval of Board of Trustees Student Discipline Hearing Officers**

Be it resolved that the Board of Trustees hereby approves the Student Discipline Hearing Officers.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms.Stephanie Hamel			

### **E. . Approval to Retain Barbacane Thornton and Company**

Be it resolved that the Board of Trustees hereby approves the engagement of Barbacane Thornton & Company to perform the schools 2022-23 audit and AFR filing.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

**8. Public Comment (Topic related to PA Virtual Operations)**

**9. Closing of Meeting**

**A. Next Meeting - Public Meeting is being held on February 26, 2024 at 6:30 p.m.**

**B. Adjournment Time:**

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

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Sophia Lewis, Secretary