



## Board of Trustees Meeting Agenda March 07, 2022 – 6:30 pm

<https://zoom.us/j/98119491580?pwd=VnBUajNIOVBHUTY0RmJzbitjWTVMdz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Passcode: 590210719

### 1. Meeting Opening

#### A. Call to order

The Board of Trustees met in Executive Session on the following dates: October 4, November 6, 11, 20, December 4, and 11th of 2021 and January 8, 15, 22, February 12, 19, and 26 and March 5th of 2022 prior to this meeting tonight to discuss personnel matters and Charter School business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

The public meeting was called to order at ----- PM by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor D. Valentine, Sr.			

#### D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: SM: Action:

Name	Yes	No	N/A
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Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**2. Public Comment (Agenda Items Only)**

**3. Reports to the Board**

**A. Independent Auditors Report** (Mr. Tim Sawyer, Barbacane Thornton & Company)

**B. Finance, IT, & OPS** (Jason Billups, Chief Financial Officer)

**C. Teaching, Learning, and Family Support** (Chief Academic Officer)

**D. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)

**E. Public Affairs & Accountability** (Doug Wessels, Director of Public Affairs & Accountability)

**F. Senior Executive Vice President 's Report** (Dr. Debra Heath-Thornton)

**4. Governance Committee**

**A. Approval of Previous Meeting Minutes**

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: December 13, 2021 and January 13, 2022.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**B. Resignation of Board of Trustees Member**

Be it resolved that the Board of Trustees hereby approves the resignation of Oliver Spryn member of the Board of Trustees.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			

Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**C. Approval of Delegation of Authority to Sign Agreements**

Be it resolved that the Board of Trustees hereby approves the authorization of Dr. Debra Heath-Thornton, Senior Executive Vice President to execute various Charter School documents; and that in the event of Dr. Heath-Thornton’s absence and/or when necessary, the Board of Trustees hereby authorizes Jason Billups, Chief Financial Officer to execute various Charter School documents; and that the Board of Trustees authorizes Kinet Becker, Director of Special Education to execute all documents related to special education matters.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**5. Finance Committee**

**A. Approval of Financial Statements**

Be it resolved that the Board of Trustees hereby approves the Financial Statements through January 30, 2022.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**B. Approval of Independent Auditor’s Report FY 20-21**

Be it resolved that the Board of Trustees hereby approves the Independent Auditor's Annual Audit for FY 20-21.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**6. Human Resources Committee**

**A. Approval of Personnel Report**

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from December 14, 2021 to February 15, 2022.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**B. Staff Recognition**

Be it resolved that the Board of Trustees hereby acknowledges the following team members for these accomplishments:

1. Shaikha BuAli in December of 2021 was selected to be included as a biographical listee in Marquis Who's Who in America 2021-2022 Publication and was selected to be featured in Marquis Who's Who Top Professional Series Publication in the area of Educational Leadership.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**7. Other Action Items**

**A. Approval of the 2022-2023 Administrative Calendar**

Be it resolved that the Board of Trustees hereby approves the 2022-2023 Administrative Calendar pending any final review and revisions.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**B. Approval of the 2022-2023 Academic Calendar**

Be it resolved that the Board of Trustees hereby approves the 2022-2023 Academic Calendar pending any final review and revisions.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**C. Approval of the Retention of Kleinbard, LLC as Special Counsel**

Be it resolved that the Board of Trustees hereby approves the retention of Kleinbard LLC. as Special Counsel to obtain an opinion from independent legal counsel on the use of school funds..

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**D. Approval of the Revised PA Virtual Health and Safety Plan 2021-22 SY**

Be it resolved that the Board of Trustees hereby approves the revised PA Virtual Health and Safety Plan 2021-22 SY to align with CDC Guidance for masking in K12 schools and current revisions under bi-annual review.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

**8. Public Comment (Topic related to PA Virtual Operations)**

**9. Closing of Meeting**

**A. Next Meeting April 30, 2022 at 1:30 PM**

**B. Adjournment Time: \_\_\_\_ PM**

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

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Sophia Lewis, Secretary