

Board of Trustees Meeting Agenda

April 29, 2023 – 1:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: 590210719

1. Meeting Opening

A. Call to order

The public meeting was called to order at _____ by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor D. Valentine, Sr.			

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM:

SM:

Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			

Ms. Sophia Lewis			
Mr. Victor Valentine			

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Melissa Paris, Chief Financial Officer and Jason Billups, Advisor to the Chief Financial Officer)

B. Diversity, Equity and Inclusion (Vicki Andrews-Gilmore, Director, Diversity, Equity and Inclusion)

C. Teaching, Learning, and Family Support (Dr. Shaikha BuAli, Chief Academic Officer)

D. Human Resources, Marketing, and Enrollment (Sherri Tate, Chief Human Resources & Marketing Officer)

E. Public Affairs & Accountability (Doug Wessels, Director of Public Affairs and Accountability)

F. CEO (Dr. Debra Heath-Thornton, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: February 27, 2023.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

C. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the review and revisions as specified in the following documents:

- Student Services Policy
- Acceptable Use & Internet Safety Policy

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			

Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through March 31, 2023.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

B. Approval of the Posting of the 2022-2023 Proposed Budget

Be it resolved that the Board of Trustees hereby approves of the posting of the 2022-23 Budget for public review, inspection, and comment.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from February 15 through April 20, 2022

MM: SM: Action:

Name	Yes	No	N/A
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Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

B. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges the following team members for these accomplishments:

1. Dr. Shaikha BuAli, Chief Academic Officer: Recipient of the 2023 Holy Family University Alumni Achievement Award.
2. Zachary Mehal, High School Chemistry Teacher: As the winner of the Chemists Celebrate Earth Week Contest, Zachary's lesson plans were published by the American Association of Chemistry Teachers (AECT).
3. Lyndsay Burneisen, Stephen Scholl and Jordan Stonebreaker, Physical Education Teachers: Presented on best practices in teaching physical education in a virtual setting at the Slippery Rock University's Physical Education Convention.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

7. Public Comment (Topic related to PA Virtual Operations)

8. Closing of Meeting

A. Next Meeting:

Public Meeting on June 26, 2023 at 6:30 p.m.

B. Adjournment Time:

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

Sophia Lewis, Secretary