

Board of Trustees Meeting Agenda

August 22 , 2022 – 6:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: 590210719

The Board of Trustees met in Executive Session prior to discuss Charter School business which, if conducted in public, would lead to the disclosure of information or confidentiality protected by law.

A. Call to order

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor D. Valentine, Sr.			

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Jason Billups, Chief Financial Officer)

- B. Teaching, Learning, and Family Support** (Dr. Shaikha BuAli, Chief Academic Officer)
- C. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)
- D. Public Affairs & Accountability** (Doug Wessels, Chief Public Affairs & Accountability Officer)
- E. Director of Diversity, Equity and Inclusion** (Vicki Andrews-Gilmore)
- F. Sr. EVP's report** (Dr. Debra Heath-Thornton, Sr. Executive Vice President)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: June 27, 2022.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

B. Approval of Bylaws

Be it resolved that the Board of Trustees hereby accepts the Bylaws as written.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

C. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the review and/or revisions for the following bylaws and policies:

MM: SM: Action:

- 1103 - Board of Trustees Background Checks & Clearances
- 1110 - Public Participation in Board Meetings
- 2010 - Service Animal Policy
- 2145 - PAVCS Consequences for Students Convicted or Adjudicated Delinquent of Sexual Assault Policy
- 2702 - Section 504 Policy
- 3201 - Acceptable Use & Internet Safety Policy
- 3202 - Improper, Negligent or Willful Damage to Computer, Printer, Monitor and or other School Property

- 3203 - Remote Access and Monitoring of School-Issued Technology Policy
- 4101 Mandated Reporter Policy

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

D. Motion to pass the Dual Enrollment Agreements with Institutions of Higher Education Policy.

Be it resolved that the Board of Trustees hereby approves the motion to pass the Dual Enrollment Agreements with Institutions of Higher Education policy subject to final compliance and legal review.

MM: SM: Action:

- 5000- Dual Enrollment Agreements with Institutions of Higher Education policy

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

E. Approval of Charter School Annual Report and TSI Title 1 School Plan 2022-2023

Be it resolved that the Board of Trustees hereby approves the Charter School Annual Report and the submission of the TSI Title 1 School Plan 2022-2023.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

F. Election of Officers

Be it resolved that the Board of Trustees hereby elects the following as Officers for the PA Virtual Board of Trustees for the 2022-2023 school year.

MM: SM: Action:

Board Member	Officer Position
Ms. Bonnie M. Schaefer	Chair
Ms. Brenda Sachleben	Vice-Chair
Ms. Sophia Lewis	Secretary
Mr. Victor Valentine, Sr.	Treasurer

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

G. Approval of Committee Membership

Be it resolved that the Board of Trustees hereby approves the following committee structure and membership for the 2022-2023 school year.

MM: SM: Action:

Committee	Chair	Member(s)
Finance	Victor Valentine	Dr. Debra Heath-Thornton; Jason Billups
Governance and Nominating	Bonnie M. Shaefer	Dr. Debra Heath-Thornton Brenda Sachleben
Human Resources	Sophia Lewis	Dr. Debra Heath-Thornton Carl Swartz

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

H. Ratification of signature authority in the Education Names and Addresses (EdNA) System

Be it resolved that the Board of Trustees hereby grants signature authority for Security Administrators in EdNA to the following people.

Dr David Weitzel, Chief Executive Officer
 Dr. Debra Heath-Thornon, Sr. Executive Vice President
 Dr. Shaikha BuAli, Chief Academic Officer
 Mr. Steven Schutt, Principal K-4
 Mr. Richard Verga, Principal 5-8
 Ms. Laura Ashfari, Principal 9-12
 MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through **June 30, 2022.**

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

B. Approval of Annual Report as Required by the Pennsylvania Nonprofit Corporation Law

Be it resolved that the Board of Trustees hereby accepts the Annual Report as required by the Pennsylvania Nonprofit Corporation Law.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from June 22, 2022 to August 10, 2022..

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			

Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

A. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges the following team members for these accomplishments:

1. Dr. Mindy Byham, Ph.D. will speak at the Pennsylvania Coalition of Public Charter Schools Annual Conference in September. She will present on how trauma impacts learning and what school staff can do to improve outcomes.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

7. Other Action Items

A. Approval of the Resolution to Execute Settlement Agreement

Be it resolved that the Board of Trustees hereby approves and agrees to execute the Settlement Agreement; regarding Bargaining Unit Member discipline, that is entered into by and between the PA Virtual Charter School, the PA Virtual Education Association and an instructional staff member to fully and completely resolve the Arbitration scheduled for June 20, 2022

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

8.. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Next Meeting - Public Meeting is being held on October 23, 2022 at 1:30 p.m.

B. Adjournment Time: _____

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			

Sophia Lewis, Secretary