



Special Call Board of Trustees Meeting Minutes April 05 , 2024 – 12:00 pm

<https://zoom.us/j/98119491580?pwd=VnBUajNIOVBHUTY0RmJzbitjWTVMdz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Passcode: 590210719

1. Meeting Opening

A. Call to order

The meeting will be called to order at 12:04 pm. by Board Chair, Bonnie M. Schaefer.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis		x	
Mr. Carl Schwartz	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM:C.S.

SM: S.H.

Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis			x
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Approval of Independent Auditors Report from Barbacane Thornton and Company LLC for FY 22-23

Be it resolved that the Board of Trustees hereby accepts the Independent Auditor's Annual Audit for FY 22-23.

MM: V.V. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis			x
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

4. Approval of Policies

Motion to change the agenda to read that Lending of Equipment and Books and contracted services will be reviewed at our next meeting.

MM: C.S. SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis			x
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

Be it resolved that the Board of Trustees hereby approves the following policies..

MM: C.S. SM: B.S. Action: 5-0

- 3024 Anti-Fraud
- 3205 Breach of Electronic Information
- 4105 Whistleblower
- Lending of Equipment and Books
- Contracted Services

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		

Ms. Stephanie Hamel	x		
Ms. Sophia Lewis			x
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

5. Public Comment (Topic related to PA Virtual Operations)

6. Closing of Meeting

A. Next Meeting

April 27, 2024 at 1:30 pm

B. Adjournment Time 12:35 pm

MM: V.V. SM: B.S. Action:5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis			x
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		



Sophia Lewis, Secretary