

Board of Trustees Meeting Agenda

October 19 , 2024 – 1:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099 Meeting ID: 981 1949 1580 Password: 590210719

1. Meeting Opening

A. Call to order

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor D. Valentine, Sr.			
Ms. Stephanie Hamel			

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			

Mr. Victor Valentine			
Ms. Stephanie Hamel			

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Melissa Paris, Chief Financial Officer)

B. Teaching, Learning, and Family Support (Dr. Shaikha BuAli, Chief Academic Officer)

C. Human Resources, Marketing, and Enrollment (Sherri Tate, Chief Human Resources & Marketing Officer)

D. Public Affairs & Accountability (Doug Wessels, Chief Public Affairs & Accountability Officer)

E. Director of Equity and Belonging (Vicki Andrews, Director of Equity and Belonging)

F. CEO Report (Dr. Debra Heath-Thornton, CEO)

4. Governance Committee

A. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the following policies.

MM: SM: Action:

- 1101- Code of Ethics for Trustees & Officers
- 1102- Conflict of Interest Policies
- 1103- Disqualification and Removal Policy
- 1104 - Board of Trustees Composition Policy (new)
- 2003- Attendance Policy
- 2101- Enrollee Wellness Checks Policy (new)
- 2412- Early Intervention Policy
- 2408- Positive Behavior Support Policy & Procedure
- 2411- Assistive Technology (AT) Policy
- 2413- Surrogate Parent Policy
- Audit Requirements Policy (new)
- 3002-Transparency/Financial Accounting Policy (new)
- 3101- Due Process Protections Policy (new)
- 3021- Allowability of Costs- Uniform Grant Guidance
- 4107-Qualifications Policy

- 4107- State Certificates Policy
- 4107- Career and Technical Instructional Certificates Policies
- 4301- Notification to School Districts Policy
- Title IX Policy and Title IX Grievance procedures
- ACT 55 of 2024
- Gifted Education Policy

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

B. Motion to amend the Bylaws to include the audit committee required by ACT 55 enacted July 2024.

Be it resolved that the Board of trustees adopts the motion to amend the Bylaws to include the audit committee required by Act 55 enacted July 2024.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

C. Motion to nominate and elect the following persons for the audit committee required by Act 55 of 2024.

Be it resolved that the Board of Trustees adopts the motion to nominate and elect the following persons for the audit committee required by Act 55 of 2024.

MM: SM: Action:

Committee	Chair	Member(s)
Audit	Bonnie M. Schaefer	Dr. Debra Heath-Thornton; Melissa Paris Brenda Sachelben

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through , 2024.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from August 10th through October 01, 2024.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

7. Other Action Items

A. Motion to ratify all previous actions of the Board Trustees Meetings

Be it resolved that the Board approves the ratification of all previous motions made during Board of Trustees Meetings.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

8. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Next Meeting - Public Meeting is being held on December 16, 2024 at 6:30 p.m.

B. Adjournment Time:

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

Carl Schwartz, Secretary