

Board of Trustees Meeting Agenda

April 27, 2024 – 1:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: pavirtual

1. Meeting Opening

A. Call to order

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms Stephanie Hamel			
Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor D. Valentine, Sr.			

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			
Ms. Sophia Lewis			

Mr. Carl Schwartz			
Mr. Victor Valentine			

2. Public Comment (Agenda Items Only)

3. Reports to the Board

- A. Finance, IT, & OPS** (Melissa Paris, Chief Financial Officer)
- B. Diversity, Equity and Inclusion** (Vicki Andrews, Director of Diversity, Equity, and Inclusion)
- C. Teaching, Learning, and Family Support** (Dr. Shaikha BuAli, Chief Academic Officer)
- D. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)
- E. Public Affairs & Accountability** (Doug Wessels, Chief Public Affairs & Accountability Officer)
- F. CEO’s Report** (Dr. Debra Heath-Thornton, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: February 26, 2024 and April 5, 2024.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			
Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor Valentine			

B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the following revised policies:

- 2601 Educational Assessment Policy (to be retired)
- 3002 Financial Accounting Policy
- 3005 Accounts Payable Policy
- 3023 Procurement- Uniform Grant Guidance
- 4108 Contracted Personnel Policy(New)

- 4301 Enrollment Policy (New)

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			
Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor Valentine			

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through March 31, 2024.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			
Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor Valentine			

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from February 13, 2023 through April 15, 2024.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			

Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor Valentine			

7. Other Action Items

A. Approval of the Bargaining Unit Members Handbook

Be it resolved that the Board of Trustees hereby approves the Bargaining Unit Member Handbook.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			
Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor Valentine			

8. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Next Meeting - Public Meeting is being held on June 17, 2024 at 6:30 p.m.

B. Adjournment Time:

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			
Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor Valentine			

Sophia Lewis, Secretary