

# Board of Trustees Meeting Minutes

## June 26 , 2023 – 6:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

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### 1. Meeting Opening

#### A. Call to order

The public meeting was called to order at 6:56 PM by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor D. Valentine, Sr.	x		

#### D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda..

MM: C.S.      SM: B.S.      Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

## 2. Public Comment (Agenda Items Only)

### 3. Reports to the Board

**A. Finance, IT, & OPS** (Melissa Paris, Chief Financial Officer)

**B. Diversity, Equity and Inclusion** (Vicki Andrews-Gilmore, Director, Diversity, Equity and Inclusion)

**C. Teaching, Learning, and Family Support** ( Dr. Shaika BuAli, for Chief Academic Officer)

**D. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)

**E. Public Affairs & Accountability** (Doug Wessels, Chief Public Affairs & Accountability Officer)

**F. CEO** (Dr. Debra Heath-Thornton, Chief Executive Officer)

### 4. Governance and Operations

#### A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: April 29, 2023.

MM: S.L. SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

#### B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies:

MM: V.V. SM: C.S. Action: 5-0

- Conflict of Interest #1102
- Attendance Policy #2003
- Service Animal Policy #2010
- Learning Coach Policy #2801
- Travel Reimbursement- Uniform Grant Guidance #3020
- Procurement- Uniform Grant Guidance #3023

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**C. Acceptance of the 2022-23 School Safety and Security Coordinator Report**

Be it resolved that the Board of Trustees hereby accepts the 2022-23 School Safety and Security Coordinator Report.

MM: C.S. SM: S.L. Action:5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**D. Approval of the Charter Renewal Letter of Intent to PDE**

Be it resolved that the Board of Trustees hereby approves the letter of intent to renew our school charter that will be submitted to PDE by July 1, 2023..

MM: C.S. SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**5. Finance Committee**

**A. Approval of Financial Statements**

Be it resolved that the Board of Trustees hereby approves the Financial Statements through MAg 31, 2023.

MM: V.V. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**B. Adoption of FY 2023-24 Budget**

Be it resolved that the Board of Trustees hereby adopts the 2023-2024 budget.

MM: C.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**6. Human Resources Committee**

**Motion to Amend the Agenda to approve the ELT and Dr. Weitzel's contract.**

Be it resolved that the Board of Trustees hereby approves the motion to amend the agenda.

MM: B.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**A. Approval of the ELT and Dr. Weitzel's contract.**

Be it resolved that the Board of Trustees hereby approves the contracts for the Executive Leadership team and Dr. David Weitzel.

MM: S.L. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**B. Approval of Personnel Report**

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from April 13-, 2023 to June 20, 2023.

MM: S.L. SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**B. Staff Recognition**

Be it resolved that the Board of Trustees hereby acknowledges the following team members for this accomplishment:

1. Sherri Tate, Chief Human Resources & Marketing Officer, was recognized, at an awards ceremony on May 18<sup>th</sup>, for being selected as a finalist for the Delaware Valley HR Person of the Year award. for a medium size organization. The Delaware Valley HR Person of the Year Award was developed in 2001 to celebrate the Human Resources industry and to recognize those in the HR profession who exemplify outstanding achievement within our local human resources community.
2. Bryan Davis and the students of Rho Kappa received the Governor’s Silver Civic Engagement Award for their efforts in educating, engaging, and informing their fellow students on the importance of voting.

MM: V.V. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**7. Public Comment (Topic related to PA Virtual Operations)**

**8. Closing of Meeting**

**A. Next Meeting - Public Meeting is being held on August 21, 2023 at 6:30 p.m.**

**B. Adjournment Time: 8:17 PM**

MM: B.S.      SM: C.S.      Action: 5-0

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

*Sophia Lewis*





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Sophia Lewis, Secretary

Title	June 26, 23 Meeting Minutes
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### Document History

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