



## Board of Trustees Meeting Minutes October 21, 2023 – 1:30 pm

<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: 590210719

### 1. Meeting Opening

#### A. Call to order at 1:34 PM.

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz		x	
Ms. Sophia Lewis		x	
Mr. Victor D. Valentine, Sr.		x	
Ms. Stephanie Hamel	x		

#### D. Adoption of the Agenda

At approximately 1:38 pm Ms. Bonnie M. Schafer, Board Chair determined that there were not enough Trustees present for a quorum. Accordingly no business could be conducted.

Be it resolved that the Board adopts the agenda.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

**2. Public Comment (Agenda Items Only)**

**3. Reports to the Board**

**A. Finance, IT, & OPS** (Melissa Paris, Chief Financial Officer)

**B. Teaching, Learning, and Family Support** (Dr. Shaikha BuAli, Chief Academic Officer)

**C. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)

**D. Public Affairs & Accountability** (Doug Wessels, Chief Public Affairs & Accountability Officer)

**E. Director of Diversity, Equity and Inclusion** (Vicki Andrews, Director of Diversity, Equity, and Inclusion)

**F. CEO Report** (Dr. Debra Heath-Thornton, CEO)

**4. Governance Committee**

**A. Approval of Previous Meeting Minutes**

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees meeting: August 21, 2023.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			

Ms. Sophia Lewis			
Ms. Stephanie Hamel			

**5. Finance Committee**

**A. Approval of Financial Statements**

Be it resolved that the Board of Trustees hereby approves the Financial Statements through July 31, 2023.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

**6. Human Resources Committee**

**A. Approval of Personnel Report**

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from August 16, through October 11, 2023.

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			

**7. Public Comment (Topic related to PA Virtual Operations)**

**8. Closing of Meeting**

**A. Next Meeting - Public Meeting is being held on December 11, 2023 at 6:30 p.m.**

**B. Adjournment Time:**

MM: SM: Action:

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Mr. Carl Schwartz			
Ms. Sophia Lewis			
Mr. Victor Valentine			
Ms. Stephanie Hamel			







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Sophia Lewis, Secretary

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## Document History

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