



Board of Trustees Meeting Minutes December 4, 2023 – 6:30 pm

<https://us06web.zoom.us/j/98119491580?pwd=VnBUajNIOVBHUTY0RmJzbitjWTVMdz09>

Dial In: 929-205-6099 Meeting ID: 981 1949 1580 Password: pavirtual

1. Meeting Opening

A. Call to order

The public meeting was called to order at 6:33 by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Swearing in of Sophia Lewis

D. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor D. Valentine, Sr.	x		
Ms. Stephanie Hamel	x		

E. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: S. H SM: C.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		

Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Melissa Paris, Chief Financial Officer)

B. Teaching, Learning, and Family Support (Dr. Shaika, Chief Academic Officer)

C. Human Resources, Marketing, and Enrollment (Sheik Meah, for Chief Human Resources & Marketing Officer)

D. Public Affairs & Accountability (Doug Wessels, Director of Public Affairs & Accountability)

E. Diversity, Equity and Inclusion (Vicki Andrews, Director of Diversity, Equity, and Inclusion)

F. CEO's report (Dr. Debra Heath-Thornton, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: August 21, 2023 and October 21, 2023.

MM: S.L. SM: C.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached documents for the following policies:

MM: C.S. SM:V.V. Action:6-0

- Evaluation & Reevaluation Policy #2403
- Disciplinary Exclusions of Special Education Students Policy #2406
- Educational Assessment Policy #2601
- Employee Responsibility for Student Welfare Policy #4102

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through October 2023.

MM: V.V. SM: S.L. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from August 16th through November 16th of 2023.

MM: S.L. SM: V.V. Action: 6-0

Name	Yes	No	N/A
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Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

7. Other Action Items

A. Approval of the 2024-25 Student Handbook and Code of Conduct

Be it resolved that the Board of Trustees hereby approves the 2024-2025 Student Handbook and Code of Conduct pending final review.

MM: C.S. SM: V.V. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

B. Approval of the 2024-2025 Academic, Staff and Board of Trustees Meeting Calendars

Be it resolved that the Board of Trustees hereby approves the 2024-2025 Academic, Staff and Board of Trustees calendars.

MM: C.S. SM: S.L. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

C. Approval of Resolution Regarding Confidential Settlement Agreement and Release

Be it resolved that the Board of Trustees hereby approves the Resolution regarding the Confidential Settlement Agreement and Release in the matter of File No. 319-22.

MM: V.V. SM: S.L. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

D. Approval of Board of Trustees Student Discipline Hearing Officers

Be it resolved that the Board of Trustees hereby approves the Student Discipline Hearing Officers.

MM: C.S. SM: S.L. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

E. Approval to Retain Barbacane Thornton and Company

Be it resolved that the Board of Trustees hereby approves the engagement of Barbacane Thornton & Company to perform the schools 2022-23 audit and AFR filing.

MM: S.L. SM: V.V. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		

Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		

8. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Next Meeting - Public Meeting is being held on February 26, 2024 at 6:30 p.m.

B. Adjournment Time: 7:41

MM: C.S. SM: B.S. Action: 6-0





Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		
Ms. Stephanie Hamel	x		



Sophia Lewis, Secretary

Title	BOT Meeting Minutes 04Dec2023
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Document History

 <small>SENT</small>	02 / 28 / 2024 20:56:07 UTC	Sent for signature to Sophie Lewis (sophialewis7@hotmail.com) from jpufko@pavcsk12.org IP: 71.242.86.136
 <small>VIEWED</small>	02 / 28 / 2024 21:32:01 UTC	Viewed by Sophie Lewis (sophialewis7@hotmail.com) IP: 76.98.47.93
 <small>SIGNED</small>	02 / 28 / 2024 21:32:40 UTC	Signed by Sophie Lewis (sophialewis7@hotmail.com) IP: 76.98.47.93
 <small>COMPLETED</small>	02 / 28 / 2024 21:32:40 UTC	The document has been completed.