

# Board of Trustees Minutes

## February 26, 2024 – 6:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099      Meeting ID: 981 1949 1580      Password: 590210719

### 1. Meeting Opening

The Board of Trustees met in Executive Session immediately prior to this meeting tonight to discuss Charter School business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

#### A. Call to order

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
<b>Ms. Bonnie M. Schaefer</b>	x		
<b>Ms. Brenda Sachleben</b>	x		
<b>Ms Stephanie Hamel</b>	x		
<b>Ms. Sophia Lewis</b>	x		
<b>Mr. Carl Schwartz</b>	x		
<b>Mr. Victor D. Valentine, Sr.</b>	x		

#### D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: C.S.      SM: S.L.      Action: 6-0

Name	Yes	No	N/A

Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis	x		
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

**2. Public Comment (Agenda Items Only)**

**3. Reports to the Board**

**A. Finance, IT, & OPS** (Melissa Paris, Chief Financial Officer)

**B. Diversity, Equity and Inclusion** (Vicki Andrews, Director of Diversity, Equity, and Inclusion)

**C. Teaching, Learning, and Family Support** (Dr. Shaikha BuAli, Chief Academic Officer)

**D. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)

**E. Public Affairs & Accountability** (Doug Wessels, Chief Public Affairs & Accountability Officer)

**F. CEO's Report** (Dr. Debra Heath-Thornton, Chief Executive Officer)

**4. Governance Committee**

**A. Approval of Previous Meeting Minutes**

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: December 04, 2023.

MM: V.V. SM: B.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis	x		
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

**B. Approval of Policies**

Be it resolved that the Board of Trustees hereby approves the following revised policies:

- 2404- Independent Educational Evaluations Policy
- 2520 Prohibition of Dual Enrollment in Public Schools and Nonpublic Schools Policy (previously titled 'Dual Enrollment Policy')
- 2602- State Assessment Policy
- 3002- Financial Accounting Policy
- 3005- Accounts Payable Policy
- 3101- Residence/ Change of Residency Policy
- 3103- School Safety & Security Policy
- 4107- Staff & Hiring Policy

MM: S.L. SM: C.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis	x		
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

## 5. Finance Committee

### A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through January 31, 2024.

MM: V.V. SM: B.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis	x		
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

## 6. Human Resources Committee

### A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from November 16, 2023 through February 12, 2024.

MM: C.S. SM: V.V. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Ms. Stephanie Hamel	x		
Ms. Sophia Lewis	x		
Mr. Carl Schwartz	x		
Mr. Victor Valentine	x		

**7. Public Comment (Topic related to PA Virtual Operations)**

**8. Closing of Meeting**

**A. Next Meeting - Public Meeting is being held on April 27 , 2024 at 1:30 p.m.**

**B. Adjournment Time: (7:48) Meeting ran in it's entirety but a motion was not made.**

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			
Ms. Brenda Sachleben			
Ms. Stephanie Hamel			
Ms. Sophia Lewis			
Mr. Carl Schwartz			
Mr. Victor Valentine			



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Sophia Lewis, Secretary