

Board of Trustees Meeting Minutes

May 07, 2022 – 1:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: 590210719

1. Meeting Opening

A. Call to order

The public meeting was called to order at 1:30PM by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: C.S. SM:S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		

Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

- A. Finance, IT, & OPS** (Jason Billups, Chief Financial Officer)
- B. Teaching, Learning, and Family Support** (Dr. Shaikha BuAli, H.S. Principal for the Chief Academic Officer)
- C. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)
- D. Public Affairs & Accountability** (Doug Wessels, Director of Public Affairs and Accountability)
- E. SR. EVP** (Dr. Debra Heath-Thornton, Sr. Executive Vice President)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meetings: March 07, 2022 and March 23, 2022.

MM: SM: Action:

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

B. Approval of the 2022-2023 Board of Trustees Meeting Schedule

Be it resolved that the Board of Trustees hereby approves the **2022-2023 Board of Trustees Meeting Schedule**:

- August 22, 2022 6:30 pm
- October 22, 2022 1:30 pm
- December 12, 2022 6:30 pm
- February 27, 2023 6:30 pm
- April 29, 2023 1:30pm
- June 26, 2023 6:30 pm

MM: S.L. SM: B.S. Action:5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

C. Motion to table the following policies until the June 27th BOT Meeting to give the Board more time for consideration.

Be it resolved that the Board of Trustees hereby tables the review and revisions as specified in the following documents until June 27, 2022.

- Admin/Support Staff Handbook - Employee benefit adjustments
- NEW- Employee Retention Policy

MM: S.L. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

D. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the review and revisions as specified in the following documents:

- Admin/Support Staff Handbook - Employee benefit adjustments
- Enrollment Policy
- NEW- Employee Retention Policy

MM:C.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through March 31, 2022.

MM:V.V. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

B. Approval of the Posting of the 2022-2023 Budget

Be it resolved that the Board of Trustees hereby approves of the posting of the 2022-23 Budget for public review, inspection, and comment.

MM: S.L. SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from February 15 through April 20, 2022

MM: S.L. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		

Mr. Victor Valentine	x		
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B. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges the following team members for these accomplishments:

1. Nina Wangler, Assistant Director of Special Education received the Maggie Meise Graduate Fellowship on 4/23/22. This is a graduate scholarship which is awarded for having a 3.5 or better and for being a leader in the community.
2. Laura Afshari: Completed first course as a Facilitator for the Department of Education’s PIL hybrid course: Leading Schools in an eLearning Environment for Region 1
3. Cody McGeever: Applied for and received a small grant from National English Honors Society

MM: C.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

7. Public Comment (Topic related to PA Virtual Operations)

8. Closing of Meeting

A. Next Meeting:

Public Meeting on June 27, 2022 at 6:30 p.m.

B. Adjournment Time: 2:23pm

MM: S.L. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

Sophia Lewis

Sophia Lewis, Secretary

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Document History



SENT

06 / 28 / 2022

14:04:54 UTC

Sent for signature to Sophia lewis
 (sophialewis7@hotmail.com) from jpufko@pavcsk12.org
 IP: 70.16.159.100



VIEWED

06 / 29 / 2022

04:52:03 UTC

Viewed by Sophia lewis (sophialewis7@hotmail.com)
 IP: 76.98.47.93



SIGNED

06 / 29 / 2022

04:53:38 UTC

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COMPLETED

06 / 29 / 2022

04:53:38 UTC

The document has been completed.