



Board of Trustees Meeting Minutes March 07, 2022 – 6:30 pm

<https://zoom.us/j/98119491580?pwd=VnBUajNIOVBHUTY0RmJzbitjWTVMdz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Passcode: 590210719

1. Meeting Opening

A. Call to order at 6:32pm

The Board of Trustees met in Executive Session on the following dates: October 4, November 6, 11, 20, December 4, and 11th of 2021 and January 8, 15, 22, February 12, 19, and 26 and March 5th of 2022 prior to this meeting tonight to discuss personnel matters and Charter School business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

The public meeting was called to order at PM by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	X		
Ms. Brenda Sachleben	X		
Mr. Carl Schwartz	X		
Mr. Oliver Spryn		X	6:45pm
Ms. Sophia Lewis	X		
Mr. Victor D. Valentine, Sr.	X		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: S.L.

SM: V.V.

Action: 4-0

Name	Yes	No	N/A

Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Mr. Oliver Spryn			x
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

- A. Independent Auditors Report** (Mr. Tim Sawyer, Barbacane Thornton & Company)
- B. Finance, IT, & OPS** (Jason Billups, Chief Financial Officer)
- C. Teaching, Learning, and Family Support** (Chief Academic Officer)
- D. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)
- E. Public Affairs & Accountability** (Doug Wessels, Director of Public Affairs & Accountability)
- F. Senior Executive Vice President 's Report** (Dr. Debra Heath-Thornton)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: December 13, 2021 and January 13, 2022.

MM: S.L. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Mr. Oliver Spryn			x
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

B. Resignation of Board of Trustees Member

Be it resolved that the Board of Trustees hereby approves the resignation of Oliver Spryn member of the Board of Trustees.

MM: B.S. SM: C.S. Action: 5-0

Name	Yes	No	N/A
------	-----	----	-----

Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Mr. Oliver Spryn			x
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

C. Approval of Delegation of Authority to Sign Agreements

Be it resolved that the Board of Trustees hereby approves the authorization of Dr. Debra Heath-Thornton, Senior Executive Vice President to execute various Charter School documents; and that in the event of Dr. Heath-Thornton's absence and/or when necessary, the Board of Trustees hereby authorizes Jason Billups, Chief Financial Officer to execute various Charter School documents; and that the Board of Trustees authorizes Kinet Becker, Director of Special Education to execute all documents related to special education matters.

MM: V.V. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through January 30, 2022.

MM: V.V. SM: S.L. Action:5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

B. Approval of Independent Auditor’s Report FY 20-21

Be it resolved that the Board of Trustees hereby approves the Independent Auditor’s Annual Audit for FY 20-21.

MM: C.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from December 14, 2021 to February 15, 2022.

MM: B.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

B. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges the following team members for these accomplishments:

1. Shaikha BuAli in December of 2021 was selected to be included as a biographical listee in Marquis Who's Who in America 2021-2022 Publication and was selected to be featured in Marquis Who's Who Top Professional Series Publication in the area of Educational Leadership.

MM:C.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		

Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

7. Other Action Items

A. Approval of the 2022-2023 Administrative Calendar

Be it resolved that the Board of Trustees hereby approves the 2022-2023 Administrative Calendar pending any final review and revisions.

MM: C.S. SM: S.L. Action:5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

B. Approval of the 2022-2023 Academic Calendar

Be it resolved that the Board of Trustees hereby approves the 2022-2023 Academic Calendar pending any final review and 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

C. Approval of the Retention of Kleinbard, LLC as Special Counsel

Be it resolved that the Board of Trustees hereby approves the Retention of Kleinbard LLC as Special Counsel to obtain an opinion from independent legal counsel on the use of school funds.

MM: C.S. SM: V.V. Action:5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	X		

Ms. Brenda Sachleben	X		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

D. Approval of the Revised PA Virtual Health and Safety Plan 2021-22 SY

Be it resolved that the Board of Trustees hereby approves the revised PA Virtual Health and Safety Plan 2021-22 SY to align with CDC Guidance for masking in K12 schools and current revisions under bi-annual review.

MM: S.L. SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

8. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Next Meeting April 30, 2022 at 1:30 PM

B. Adjournment Time: 8:08 PM

MM: C.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		



Sophia Lewis, Secretary



Special Call Board of Trustees Meeting Minutes March 23, 2022 – 7:00 pm

<https://zoom.us/j/98119491580?pwd=VnBUajNIOVBHUTY0RmJzbitjWTVMdz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Passcode: 590210719

1. Meeting Opening

A. Call to order

The meeting was called to order at 7:01 pm.

By Board Chair, Bonnie M. Schaefer

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	X		
Ms. Brenda Sachleben	X		
Mr. Carl Schwartz		X	
Ms. Sophia Lewis	X		
Mr. Victor D. Valentine, Sr.	X		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: B.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	X		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			X
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: March 07, 2022.

MM: V.V. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	X		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

B. Approval of Dr. David Weitzel for Interim CEO

Be it resolved that the Board of Trustees hereby approves the contract with Dr. David Weitzel to serve as Interim CEO.

MM: B.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

C. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the personnel report as presented.

MM: S.LI SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz			x
Ms. Sophia Lewis	X		
Mr. Victor Valentine	X		

4. Public Comment (Topic related to PA Virtual Operations)

5. Closing of Meeting

A. Next Meeting

May 07, 2022 at 1:30 pm

B. Adjournment Time 7:13 pm

MM: V.V. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	X		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		



Sophia Lewis, Secretary

TITLE	Minutes for signature
FILE NAME	_ BOT Meeti... signed.pdf and 1 other
DOCUMENT ID	4a342509ddf47f4094f3072e38c684cd96238bcc
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Signed

Document History



SENT

05 / 07 / 2022

18:21:51 UTC

Sent for signature to Sophia lewis (sophialewis7@hotmail.com) from jpufko@pavcsk12.org
IP: 70.16.159.100



VIEWED

05 / 07 / 2022

18:25:28 UTC

Viewed by Sophia lewis (sophialewis7@hotmail.com)
IP: 76.98.47.93



SIGNED

05 / 07 / 2022

18:25:56 UTC

Signed by Sophia lewis (sophialewis7@hotmail.com)
IP: 76.98.47.93



COMPLETED

05 / 07 / 2022

18:25:56 UTC

The document has been completed.