

# Board of Trustees Meeting Minutes

## June 27 , 2022 – 6:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: 590210719

### 1. Meeting Opening

#### A. Call to order

The public meeting was called to order at 6:34PM by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

#### B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

#### C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben			6:42PM
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor D. Valentine, Sr.	x		

#### D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: C.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**2. Public Comment (Agenda Items Only)**

**3. Reports to the Board**

- A. Finance, IT, & OPS** (Jason Billups, Chief Financial Officer)
- B. Teaching, Learning, and Family Support** (Dr. Shaika BuAli, HS Principal )
- C. Human Resources, Marketing, and Enrollment** (Sheik Meah. for, Chief Human Resources & Marketing Officer)
- D. Public Affairs & Accountability** (Doug Wessels, Director of Public Affairs & Accountability)
- E. Sr. EVP's report** (Dr. Debra Heath-Thornton, Sr. Executive Vice President)

**4. Governance Committee**

**A. Approval of Previous Meeting Minutes**

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: May 07, 2022.

MM: B.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**B. Approval of Policies**

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies:

MM: C.S. SM: S.L. Action: 5-0

- Employee Relocation Policy
- 1102 Conflict of Interest Policy
- 1113 Right to Know Policy
- 2001 Student Handbook & Code of Conduct Policy
- 2003 Attendance Policy
- 2004 Anti-Bullying Policy
- 2005 Anti-Weapons Policy

- 2006 Controlled Substance Policy
- 2007 Youth Suicide Awareness and Prevention Policy
- 2008 Wellness Policy on Physical Activity and Nutrition
- 2009 Religious Beliefs and Customs Policy

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**C. Acceptance of the 2021-22 School Safety and Security Coordinator Report**

Be it resolved that the Board of Trustees hereby accepts the 2021-22 School Safety and Security Coordinator Report.

MM: V.V. SM: B.S. Action:5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**5. Finance Committee**

**A. Approval of Financial Statements**

Be it resolved that the Board of Trustees hereby approves the Financial Statements through May 31, 2022.

MM: V.V. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**B. Adoption of FY 2022-23 Budget**

Be it resolved that the Board of Trustees hereby adopts the 2022-2023 budget.

MM: C.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**6. Human Resources Committee**

**A. Approval of Personnel Report**

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from April 21, 2022 to June 21, 2022.

MM: S.L. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**B. Staff Recognition**

Be it resolved that the Board of Trustees hereby acknowledges the following team members for the following accomplishments:

1. Ana Aguilar earned her Master of Science in School Psychology from Eastern University.
2. Felicia Foleno earned her Master of Science in School Psychology from Eastern University.
3. Dr. Mindy Byham completed a program through Butler University in May and is now Certified in Applied Educational Neuroscience. This certification specifically addresses the research, the application of the research in the areas of brain and nervous system development, adversity and how emotional social and cognitive development are disrupted by these adversities and trauma. The AEN certification will also deeply explore the resiliency and the post traumatic growth mindset of brain reparation and healing because of intentional connection and

emotional protective factors that buffer an individual's experiences when adversity and trauma occur.

As noted, part of the program was a practicum/capstone, requiring development of a real world project related to the coursework as well as our own work. For my practicum, I started (and am maintaining) a YouTube channel called [Brain Works with Dr. Mindy](#), which teaches and models focused attention practices for use in the classroom (face to face or virtual). I intend to expand the content in the future, but the channel with Focused Attention Practices is up and running now - open and free to the public!

4. PAVC's commercial won a 2022 Silver Telly award . Our commercial "Times have changed" won a national award! It was considered one of the best local commercials that promoted education in 2021!

MM: B.S. SM: V.V. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

## 7. Other Action Items

### A. Approval of 2022-23 Admin/Support Staff Handbook

Be it resolved that the Board of Trustees hereby approves the 2022-23 Admin/Staff Handbook.

MM: C.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

### B. Approval of the Resolution Regarding executed Consent Award to PA Virtual for Personal Observance Days

Be it resolved that the Board of Trustees hereby approves and agrees to execute the Consent Award issued by Arbitrator Margaret R. Brogan regarding the resolution of the personal observance days grievance.

MM: C.S. SM: S.L. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**C. Approval of Resolution Regarding Confidential Settlement Agreement and Release**

Be it resolved that the Board of Trustees hereby approves the Resolution Regarding the Confidential Settlement Agreement and Release in the matter of File No. 179-22.

MM: V.V. SM: C.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**D. Approval of Resolution Regarding Confidential Settlement Agreement and Release**

Be it resolved that the Board of Trustees hereby approves the Resolution Regarding the Confidential Settlement Agreement and Release in the matter of File No. 170-22.

MM: C.S. SM: B.S. Action: 5-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		

**8. Public Comment (Topic related to PA Virtual Operations)**

**9. Closing of Meeting**

**A. Next Meeting - Public Meeting is being held on August 22, 2022 at 6:30 p.m.**

**B. Adjournment Time: 7:45PM**

MM: V.V. SM: C.S. Action:5-0

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Mr. Victor Valentine	x		



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Sophia Lewis, Secretary